



# Lubbock Christian School



## COVID-19 SCHOOL RE-ENTRY PLAN

*\*This plan is subject to change based on the dynamic nature of regulations/mandates from governing authorities.*



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# MESSAGE FROM THE SCHOOL

Dear Lubbock Christian School Community,

The unprecedented school closure this past spring presented significant challenges not only for educators but for school communities in general. Despite the many challenges, the LCS administration, faculty, and staff have responded by rising to the occasion in support of our families. I am sincerely grateful and inspired by the efforts of our team in providing for the continued development of our students. Our families are to be commended as well for demonstrating perseverance, hard work, determination, and support of our school through this period in our school's history.

This "School Re-entry" plan has been created with the goal of fulfilling the [Mission & Core Values](#) of Lubbock Christian School by providing a Christ-centered and biblically-integrated education regardless of the challenges presented from the COVID-19 pandemic. All that is contained within this plan is motivated by a love for our students and a desire to ensure their social, spiritual, intellectual, and physical development as stated in the [LCS Graduate Profile](#). **LCS is committed to continuing face-to-face instruction for the 2020-2021 school year** as long as it is possible to maintain a safe school environment.

With the likelihood of someone in the LCS community contracting the virus after school begins in August being high, this plan will be crucial in our endeavor to maintain a safe school environment and to respond appropriately when that occurs. It is designed to provide the LCS community with as much guidance, support, and clarity as possible. While some aspects of this plan are specific, others will remain more general out of necessity due to the fluid nature of the information associated with this pandemic. Given the continually changing nature of mandates and recommendations from governing authorities, the plan will be re-evaluated periodically and updated based on the most current information.

Lubbock Christian School is grateful to have witnessed the faith and patience demonstrated by the LCS community during this crisis. Thank you for your example and for trusting and supporting Lubbock Christian School as the choice for your child's educational needs.



# WHAT THE PLAN IS...

## What it is.....

A fluid and evolving set of guidelines

Based on evidence and expertise

Comprised of essential actions designed to guide planning

A product of collaborative decision making that reflects the needs of the LCS community

A fluid document that will be continually modified based on local trends and statewide data

## What it is not.....

Policy

Based on opinion or ideology

An exhaustive list of every action that the school will take in order to return to school

A prescribed return to school playbook

A static document



# THANK YOU

The Lubbock Christian School Board of Trustees would like to recognize and thank all stakeholders who volunteered their time and expertise toward the development of this re-entry plan. Below is a list of school committees and groups whose contributions were critical in producing this comprehensive plan:

- LCS Board of Trustees sub-committee for school development
- LCS COVID-19 Task Force
- LCS Parent Advisory Committee
- LCS Families for providing feedback through survey data
- LCS Administrative Team
- LCS Faculty and Staff



# CRITICAL ELEMENTS FOR RE-OPENING

1. Compliance with applicable state and local orders
2. School calendar
3. Continued and intensified cleaning and disinfecting
4. Protection of students and employees including those at higher risk
5. Employee training on health and safety protocols
6. Highly rigorous and flexible delivery of instruction
7. School communication



# 1. COMPLIANCE WITH ALL APPLICABLE STATE AND LOCAL ORDERS

Lubbock Christian School will comply with all mandates relating to the COVID-19 pandemic and the safe return to school from the following governing entities:

1. Texas State Governor [Up-To-Date Executive Orders by Governor Abbott](#)
2. Center for Disease Control and Prevention <https://www.cdc.gov/>
3. Texas Department of State Health Services <https://dshs.texas.gov/>

Lubbock Christian School will evaluate and consider all mandates relating to the COVID-19 pandemic and the safe return to school from the following entities:

1. Texas Education Agency [TEA COVID-19 Guidance](#)
2. Local Education Agencies



## 2. SCHOOL CALENDAR

*Currently, LCS has no plans to significantly alter the school calendar. If an emergency (like a resurgence in our area) required it, a plan to alter the school calendar would be implemented to respond in a way that would best serve our families.*

- Grandparents Day (11/6/20) will be contingent upon what the regulations/restrictions are at that time.
- The number of instructional days for the fall semester is 86
- The number of instructional days for the spring semester is 87





### 3. CONTINUED AND INTENSIFIED CLEANING AND DISINFECTING

- Daily cleaning and disinfecting will occur in line with the following guidelines:
  - [Guidance for Cleaning and Disinfecting](#)
  - [Cleaning and Disinfecting Decision Tool](#)
- All water fountains will be restricted to bottle fill only.
- School supplies will be stored in individual containers and the sharing of materials/supplies between students will be discouraged.
- Teachers will clean and disinfect frequently touched surfaces between classes.
- Hand sanitizer dispensers will be placed in classrooms and high traffic areas on campus.



# PROTECTION OF STUDENTS AND EMPLOYEES

*Lubbock Christian School employees will be trained regarding safe hygiene and health protocols prior to the start of school. Students will be continually reminded of safe hygiene and health protocols during school.*

## Continued Emphasis on Proactive Hygiene and Health Protocols

- [General Facts about COVID-19](#)
- [COVID-19 Symptoms](#)
- [Emergency Warning Signs](#)
- [Every Day Protective Measures](#)
- [Handwashing](#)
- [Stay at Home When Sick](#)
- [Recent Contact with COVID-19](#)
- [Cloth Face Coverings](#)
- [Printable Resources](#)
- [If You Have Recently Been on a Cruise Ship](#)



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## Positive Test/Exposure in Faculty, Staff, Student or Family Member

*Keeping the school environment safe requires participation from everyone and open communication about exposures and symptoms is extremely important. Faculty, staff, and families are encouraged to report exposures and symptoms without fear of any adverse consequences. While parents and guardians may be hesitant to report known exposures because their student will be required to be away from school for a period of time, it is imperative that we are made aware of concerning symptoms in order to maintain a safe environment for all. LCS will continue to provide an excellent distance learning program so these students are equipped to keep up with course work while away from school.*

Faculty, staff or student tests positive for COVID-19 and displays symptoms

- **Report positive test result immediately** to the school via email or phone (Reports can be made to LCS Administration or Connie Sanders)
- Follow healthcare provider's recommendations for isolation and treatment
- Return to school after:
  - 3 days without fever AND
  - resolution of respiratory symptoms AND
  - 10 days after appearance of first symptom or two negative tests reported at least 24hrs apart
- All areas where faculty, staff or student spent time prior to diagnosis will be thoroughly cleaned and disinfected per CDC guidelines

Faculty, staff or student tests positive for COVID-19 but displays no symptoms

- **Report positive test result immediately** to the school via email or phone
- Follow healthcare provider's recommendations for isolation and treatment
- Return to school after:
  - 10 days have passed since positive test or two negative tests reported at least 24hrs apart
- All areas where faculty, staff or student spent time prior to diagnosis will be thoroughly cleaned and disinfected per CDC guidelines

Faculty, staff or student has prolonged (15 minutes or more within 6 feet as defined by the CDC) exposure to a person who tested positive for COVID-19 (including but not limited to a family member sharing the household, a fellow athlete on a traveling sports team, co-worker, etc.)

- **Report direct exposure immediately** to the school via email or phone
- 14-day self-quarantine period starting from the last date of exposure may be required prior to returning to school to allow for symptom monitoring. Verbal clearance from the Lubbock Health Department and or written permission from a licensed health care professional will be required for returning to school prior to the end of a 14-day quarantine.



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## **Students who are ill but have not tested positive for COVID-19.**

*Students who are sick with contagious illnesses should not attend school, but most illnesses do not require the same level or length of isolation that COVID-19 does. Excluding students from school for longer than what is called for (e.g., fever free without medication for 24-hours) based on COVID-19 symptoms alone risks repeated, long-term unnecessary student absence.*

- Students will be allowed to return to school after becoming ill when parents feel they are well enough to return and they have been fever free without medication for 24 hours.

## **Daily Student, Employee, and Visitor Screening**

- All students, employees, and visitors should self-assess for COVID-19 symptoms daily before coming on campus.
- Faculty and staff will be equipped with digital thermometers in order to monitor temperatures as needed.
- Visitors to campus will be limited to those deemed essential and will have their temperature taken before gaining access to campus.
- Visitors will also be required to wear a mask while on campus.



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## Communal Areas and Large Group Assemblies

*All essential school performances and assemblies will be subject to the restrictions that are in place at the time of the school function.*

- **Classrooms**

- Faculty and staff will be required to wear masks when circulating school and when in classrooms. (Teachers will be allowed to use discretion regarding the wearing of masks in the classroom during direct instruction.)
- Students will be spaced evenly throughout the classroom.
- Students will be expected to wear masks in buildings, during passing periods, and in the classroom when conducive to learning. Students will be encouraged to wear masks any time they experience direct contact (within 6' of another person for more than 15 minutes) and it is reasonable to do so.
- Teachers/coaches will be given discretion to modify the wearing of masks based on the nature of the activity's students are involved in.
- Students will assist teachers in disinfecting desks, computers, and other areas at the end of each class period.



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## Communal Areas and Large Group Assemblies

- **Recess/Playground**
  - All students will be required to wash hands before participating.
  - Recess and playground times and locations will be staggered in to keep classes by themselves.
- **Pep Rallies**
  - Pep rallies will be held outside
- **Physical Education (P.E.) Class**
  - All students will be required to wash hands before participating.
  - P. E. class times and locations will be staggered to keep classes by themselves.
- **Lunch**
  - Pre-K3, Pre-K4, and Kindergarten will eat box lunches in classrooms.
  - Elementary lunches will be held in the cafeteria, EAC gym, and or outside with appropriate social distancing restrictions being followed.
  - Box lunches **only** will be served for those who do not bring lunch.
  - Secondary lunches will be held in the EAC gym or outside with appropriate social distancing restrictions being followed. (11<sup>th</sup> and 12<sup>th</sup> grades only will be allowed off campus for lunch).
  - Parents will not be allowed to deliver lunches to school. Students without lunch will be provided a box lunch at the parent's/guardian's expense.
  - **Microwaves will not be available to students.** Please send lunches that do not require heating.



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## Communal Areas and Large Group Assemblies

- **Band**

- All band students will be required to bring a container of Clorox wipes and hand sanitizer. Also, “wind” players (brass, woodwind) will need to purchase a bottle of Roche Thomas RT15 Mi-T-Mist (mouthpiece sanitizer).
- The north door (closest to band office) will be kept open so students do not have to touch the door when entering the band hall. Hand sanitizer will be used once inside the band hall.
- Students will be given their music for the day, retrieve their instrument, and proceed immediately to their assigned seat where they will assemble their instrument.
- During rehearsal/practice, students will have their own stand for use each day.
- When rehearsal is over, students will disassemble their instruments. Wind players will spray their mouthpieces with the Mi-T-Mist spray before putting it into the case. Flute players will need to wipe their mouthpiece off with a clean cloth or Kleenex so it doesn't ruin the metal. Students will then take a Clorox Wipe and wipe down their music stand, their music folder, and the handle of their instrument case and place music and case in their appropriate place.
- Students will exit the room through the south door nearest the water fountains. This will keep them out of the way of incoming students from the north door. Students will be urged not to touch the push bar with their hands, although all students will use hand sanitizer before exiting the room.
- Chairs will be set up at the appropriate distance to maintain most recent guidelines.
- Percussion students will need to have Clorox wipes available to wipe down whatever mallets or sticks they use daily for rehearsal.
- Students will not share instruments.



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## Communal Areas and Large Group Assemblies

### Lubbock Christian Return to Play and Practice Protocol

- Facilities and equipment will be cleaned and sanitized before use
- Hands should be washed/sanitized before and after all activities
- Practice good hygiene including daily bathing, no sharing of clothes, towels, or personal items
- Access to locker rooms and showers is allowed
- Students must bring their own water bottles
- Attendance will be kept but camp attendance is voluntary
- Visitors (parents) should only attend camp if necessary and must maintain social distancing of at least 6 feet from other individuals while at camp
- Should a camper test positive for COVID-19, the camper's parents/guardians must notify the camp director and withdraw their camper from the camp until cleared by a medical professional or by a negative test. The camp director will notify the parents/guardians of all the other campers regarding the occurrence of a positive test in the camp group.
- Any staff member who tests positive for COVID-19 must be immediately removed from camp and will not return until cleared by a medical professional or by a negative test. The parents/guardians of all campers must be notified immediately of the positive test.
- No one (camper, staff member, or visitor) should enter the facility if they have new or worsening signs or symptoms of COVID-19 including, but not limited to cough, shortness of breath/difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, and/or known close contact with a person who has been confirmed to have COVID-19 in the last two weeks
- ***As our local, state, and federal government adjusts policies, this plan is subject to change.***





# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## **Communal Areas and Large Group Assemblies**

- **Chapel**
  - Elementary chapel will be held each morning in classrooms.
  - Secondary whole group chapel will be held once a week and will be conducted outside as long as weather permits. If the weather will not permit outdoor chapel, the Eagle Athletic Center will be utilized with appropriate spacing between students and small groups.
  - Secondary small group chapels will be held in classrooms.
  - All school chapel will be suspended.
- **After-school-care**
  - All students will be required to wash hands before participating.
  - Students will sit in alternating seats
  - Playground time will be staggered in order to reduce the number of students at one time
- **Snack Time**
  - Students will be required to wash hands before eating snacks each day.
  - Only individually packaged snacks will be used.
- **School Trips**
  - Non-competitive and non-performance-based school trips are suspended.
  - Mission trips are currently suspended. Planning will continue in hopes that it is safe to conduct mission trips in the spring.
  - Decisions will be made on competitive school trips as they arise.



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## Communal Areas and Large Group Assemblies

- **Class Parties**

- All class parties are suspended until further notice.

- **Elementary Morning Drop-off**

- 7:30 Early drop-off will be in the rotunda.
- 7:45 5th and 6th grades will drop-off in the south parking lot at the little bridge and enter through the south doors of the Hufstedler building.
- 8:00 3rd and 4th grades will drop-off in the south parking lot at the little bridge and enter through the south doors of the Hufstedler building.
- 8:00 1st and 2nd grade will drop-off on the north end of the ELC and enter at the gate.
- 8:00 PK3, PK4, and Kinder will drop-off at the rotunda and enter in the front doors.

- **Dismissal**

- 3:35 1st and 2nd grade will dismiss at the north end of the ELC.
- 3:35 PK3, PK4, and Kinder will dismiss at the rotunda.
- 3:50 3rd and 4th will dismiss at the rotunda.
- 3:50 5th and 6th will dismiss to the south parking lot.

***All teachers will arrive at school at 7:30 AM. Students will be allowed to enter classes at 7:45 AM.***



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## High-Risk Students/Employees

- High-risk individuals are asked to consider staying home. Instruction will be provided via distance learning for students choosing to stay home who are at higher risk due to a medical condition or consistent exposure to family members that are at higher risk. (Medical certification may be required).
- Substitute teachers will be provided for teachers who choose to stay home for prolonged periods of time due to high-risk conditions. (Details will be discussed with administration and medical certification may be required).
- The following guidelines will be emphasized for high-risk individuals:
  - [Prevention for High-Risk Persons](#)
  - [Guidance for Large Families](#)



# PROTECTION OF STUDENTS AND EMPLOYEES CONTINUED

## **Mental Health and Wellness**

The COVID-19 crisis has impacted everyone in a variety of ways. We must recognize the implications of the increasing demands on students, families, teachers, and staff. Students and families will face new and ever-changing routines at school, potential periods of quarantine, continuous hygiene and cleaning protocols, interruption of special programs and activities, and new instructional demands. Teachers will be asked to create meaningful blended classroom lessons, increase classroom cleanliness, and to continue preventing the spread of a virus that could potentially affect them and their families. All these elements and others have the potential to negatively affect the mental health of individuals.

We must communicate regularly with each other to ensure everyone has the support in place to handle any stress or anxiety they may be experiencing. It will take time to adjust to these changes and we are encouraging people to express any concerns they may have and to ask for help when needed. Now is a time for flexibility and re-orientation. Frequent and honest communication will continue to be crucial as we move forward this fall. A deep and abiding faith in Jesus and a firm foundation of unity in Him will provide the patience, joy, and peace needed to navigate 2020-2021 with excellence.



# EMPLOYEE AND STUDENT TRAINING

- **Safety Protocols**
  - All faculty and staff at LCS will be trained extensively on the safety protocols outlined in this plan before the first day of school on August 12.
  - Training on safety protocols will continue throughout the year as modifications become necessary.
- **Blended and Distance Learning**
  - Teachers will be provided with ongoing training to help support and improved distance learning and blended learning best practices and techniques.
- **COVID-19 Return to School Plan**
  - All returning LCS students and families will be urged to familiarize themselves with this plan before attending school.
- **Student Video**
  - A video will be provided to all LCS students and their families for the purpose of providing training on the LCS Return to School plan.



# HIGHLY RIGOROUS AND FLEXIBLE DELIVERY OF INSTRUCTION

*LCS faculty will be prepared to deliver innovative and rigorous instruction in any of the three formats:*



## **FACE-TO-FACE: ON-CAMPUS INSTRUCTION**

A continuation of innovative and rigorous face-to-face classroom instruction to prepare all students for success.



## **FUSED: BLENDED INSTRUCTION**

Innovative and rigorous instruction in a format that blends both face-to-face and remote/distance learning.

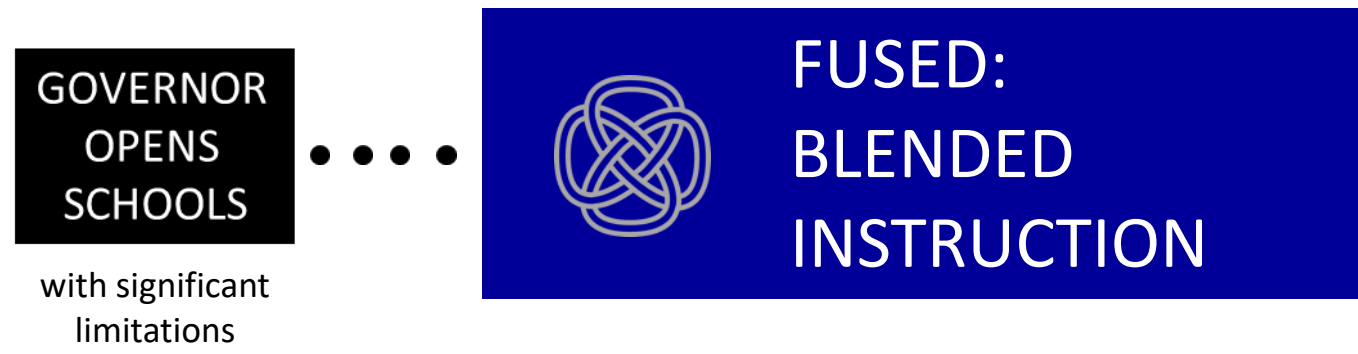


## **FLEXIBLE: REMOTE/DISTANCE INSTRUCTION**

Innovative and rigorous virtual instruction for periods of quarantine or “stay at home” orders. LCS families continue experiencing the LCS culture and mission no matter their location.



# HIGHLY RIGOROUS AND FLEXIBLE DELIVERY OF INSTRUCTION CONTINUED





# HIGHLY RIGOROUS AND FLEXIBLE DELIVERY OF INSTRUCTION CONTINUED

## REDESIGNED FOR EXCELLENCE



FACE-TO-FACE:  
ON-CAMPUS  
INSTRUCTION



FUSED:  
BLENDED  
INSTRUCTION



FLEXIBLE:  
ONLINE/DISTANCE  
INSTRUCTION

- All safety protocols mandated by the governing authorities will be followed to ensure each child's health and protection
- Athletics and Fine Arts will be governed by TAPPS recommendations and requirements as well as the governing authorities
- Plans for the continuation of all extra- and co-curricular programs with modifications as mandated by the governing authorities
- THE FOLLOWING APPLIES TO FUSED OR FLEXIBLE INSTRUCTION-----
- Innovative use of outdoor spaces and indoor safety protocols to allow for in-person instruction and tutoring as well as social interaction
- Improved learning experiences through utilizing 21<sup>st</sup>-century instructional models and best practices to ensure online success for all students
- Enhanced teaching tools and training for improved synchronous learning (live instruction) and to aid student learning in asynchronous environments as well
- Commitment to the continuation and enhancement of our student's spiritual and emotional well-being and development through virtual chapels, small group chapels, and personal interactions with teachers, coaches, principals, counselor, and mentors
- Commitment to reorient our efforts to strengthen the LCS community engagement and sense of belonging so that every family feels known, loved and valued





## COMMUNICATION

### Reporting confirmed COVID-19 and direct contact cases to the school

- Please report all lab-confirmed cases (LCS student or family members) immediately to Connie Sanders. (Any of the following people can take a report if Connie is not available. Kim Blackwood, Shannon Thompson, Jerry Lawrence, Chris Softley)
- Parents/guardians of all LCS students who have experienced direct contact with a lab-confirmed individual should immediately report to one of the staff members listed above.
- Names will be kept strictly confidential.

### COVID-19 related questions

- Email [covid19@lubbockchristian.org](mailto:covid19@lubbockchristian.org)
- Phone 806-796-8700

### Emergency announcements

- FACTS (RenWeb) Parent Alert
- [LCS Website](#)
- School social media sites



## COMMUNICATION CONTINUED

### **School Communication of lab-confirmed COVID-19 cases to parents/stakeholders**

#### **Lab-confirmed Cases**

- If an LCS employee or student tests positive for COVID-19 parents/stakeholders will be notified immediately via email based on the following campus areas (grade level of individuals will be provided but names will not):
  - PreK-3 through 3<sup>rd</sup> (Bottom floor of elementary)
  - 4<sup>th</sup> through 6<sup>th</sup> (Top floor of elementary)
  - 7<sup>th</sup> through 12<sup>th</sup> (Junior High and High School)
- If a situation arose in which a group of students were required to quarantine due to direct contact with a lab-confirmed individual, all parents/guardians of the individuals involved would be notified by phone immediately.

#### **Direct Contact Cases**

- Parents/guardians who have LCS student/s who experience direct contact with a lab-confirmed individual will be notified by phone as soon as the school is made aware.
- LCS will not notify parents/stakeholders based on direct contact reports of other students. Students or employees who are directly exposed (less than 6' for 15 minutes or longer) will quarantine based on CDC and Health Department recommendations.